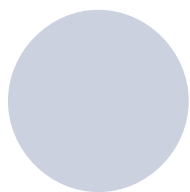




FEBRUARY 2023



# PRIVACY NOTICE

## BioInnovation Institute Fonden

This privacy notice explains how the BioInnovation Institute Fonden (hereinafter "BII", "we", "us" and "our") processes your personal data, e.g. in connection with processing applications to BII and the payment of grants awarded or when conducting marketing activities such as sending out the BII newsletter or organizing and executing events. Our processing of your personal data is carried out in accordance with the European Union General Data Processing Regulation and Danish legislation.

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## 1 Data Controller

The entity responsible for the processing your personal data is:

BioInnovation Institute Fonden

Ole Maaløes vej 3

DK-2200 Copenhagen N

Denmark

CVR no.: 41898666

E-mail: [personaldata@bii.dk](mailto:personaldata@bii.dk)

## 2 Description of the Processing

In the sections on the following page, you can read more about what personal data we collect about you and how we process it for each of the processing activities we carry out. The information is different depending on the relationship you have with us, and please be aware that more than one purpose can be relevant for you.

### 2.1 Grant and/or loan application and payment of grants and/or loans

Purpose	Categories of personal data and legal basis for the processing	Source from which data is collected	Recipients	Data storage
Processing applications for grants or loans from BII and the payment of grants and loans awarded to recipients (the "Purpose")	<p>We will process the following categories of personal data for the Purpose as the processing is necessary to fulfil our contractual obligations, cf. Article 6.1.b of the GDPR:</p> <ul style="list-style-type: none"> <li>name, e-mail address, telephone number, bank account details</li> </ul> <p>We will process the following categories of personal data for the Purpose as the processing is required by law as a legal obligation that applies to us, cf. Article 6.1.c of the GDPR:</p>	<p>We collect data from the following sources:</p> <ul style="list-style-type: none"> <li>directly from you; and</li> <li>online sources, such as re-searchfish®.</li> </ul>	<p>We may share your personal data with:</p> <ul style="list-style-type: none"> <li>suppliers and vendors, including information technology suppliers, under our instruction and</li> </ul>	<p>We will store personal data for as long as is necessary to fulfil the purpose for which the personal data is collected, meaning the following:</p> <ul style="list-style-type: none"> <li>Data on unsubmitted applications will be stored for up to 1 year from your last save on the application platform in order for you load and finalize your application.</li> <li>Data on unsuccessful applications will be stored for up to 2 years following final rejection. In some cases, the personal data may be necessary for the purpose of</li> </ul>

	<ul style="list-style-type: none"> <li>• Tax ID and fiscal code</li> </ul> <p>We will process the following categories of personal data for the Purpose, based on our legitimate interests, cf. Article 6.1.f of the GDPR, in being able to process and assess your application for grants or loans. We have assessed that our legitimate interests override your interests or fundamental rights and freedoms:</p> <ul style="list-style-type: none"> <li>• Age, gender, CV information and data about previous research and publications, including interests, preferences, qualifications, academic credentials and awards, ORCID and user ID</li> </ul> <p>We will also process your national identification number (CPR), as it is mandatory that we can identify you to ensure that payouts are made to the correct individual for taxation and bookkeeping purposes, cf. Section 11(2)(1) of the Danish Data Protection Act. We may process your health information, if you choose to provide it to us (e.g. if illness is listed as a reason for a delay in a project and a subsequent deferment of grant payouts), in which case we will process your health information on the basis of Article 9.2.f of the GDPR, as it may be necessary in order to establish, exercise or defend a legal claim.</p>		<p>financial institutions with which we collaborate to assist BII; and</p> <ul style="list-style-type: none"> <li>• the Danish Customs and Tax Administration and other public authorities to the extent that we are obligated to do so.</li> </ul>	<p>Impact analysis and reporting, in which the personal data will be stored for up to 50 years, for this specific purpose and on the basis of BII's legitimate interests, cf. Article 6.1.f of the GDPR. Thereafter, the data will be transferred to BII's archives in which the data will be processed in accordance with the policy on processing data for archiving purposes.</p> <ul style="list-style-type: none"> <li>• Data on successful applications will be stored as described below under 2.b. "Grant administration and impact assessment".</li> </ul>
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## 2.2 Grant/loan administration and impact assessment

Purpose	Categories of personal data and legal basis for the processing	Source from which data is collected	Recipients	Data storage
<p>Follow-up of recipients of grants or loans from BII to assess the impact of grants awarded by BII and associated statistical research, including analysis and secondary research projects measuring on different parameters, e.g. equality and diversity in funding across scientific fields (the "Purpose")</p>	<p>We will process the following categories of personal data for the Purpose, based on our legitimate interests, cf. Article 6.1.f of the GDPR, in being able to demonstrate the value and impact of research grants or loans and other activities, and improving funding strategies to enhance equality and diversity through funding processes. We have assessed that our legitimate interests override your interests or fundamental rights and freedoms:</p> <ul style="list-style-type: none"> <li>• name, e-mail address, telephone number, gender, birth year, age, city and country of residence, ORCID® iD, data on the progress of the research project that is funded and the type of research project that is funded</li> </ul> <p>We will also process your health data if you choose to provide it to us (e.g. if illness is listed as a reason for a delay in a project and a subsequent deferment of grant or loan payouts), in which case we will process your health information on the basis of Article 9.2.f of the GDPR, as it may be necessary in order to establish, exercise or defend a legal claim.</p> <p>We will also process your national identification number (CPR), as it is mandatory that we can identify you to ensure that payouts are made to the correct individual for taxation and bookkeeping purposes, cf. Section 11(2)(1) of the Danish Data Protection Act.</p>	<p>We collect data from the following sources:</p> <ul style="list-style-type: none"> <li>• directly from you;</li> <li>• Online sources, such as researchfish®; and</li> <li>• BII's application systems.</li> </ul>	<p>We may share your personal data with:</p> <ul style="list-style-type: none"> <li>• suppliers and vendors, including information technology suppliers, support, and financial institutions with which we collaborate to assist BII;</li> <li>• RoRi and other third parties in association with a research project, including IT suppliers hosting relevant systems and platforms to support the research projects; and</li> <li>• companies in the Novo Group such as Novo Holdings A/S, which is responsible for certain administrative tasks on BII's behalf.</li> </ul>	<p>We will store personal data for as long as is necessary to fulfil the purpose for which the personal data is collected, meaning the following:</p> <ul style="list-style-type: none"> <li>• Data will be stored throughout the period covered by a grant or loan from BII for up to at least 10 years after the research project is completed.</li> <li>• For the purposes of Impact analysis and reporting, the personal data may be stored for up to 50 years on the basis of BII's legitimate interests, cf. Article 6.1.f of the GDPR.</li> <li>• Thereafter, the data will be transferred to BII's archives, in which the data will be processed in accordance with the policies on processing data for archiving purposes.</li> </ul>

## 2.3 Marketing activities

Purpose	Categories of personal data and legal basis for the processing	Source from which data is collected	Recipients	Data storage
Sending out the BII newsletter and invitation to future events (the "Purpose")	<p>We will process the following categories of personal data for the Purpose, based on your informed consent, cf. Article 6.1.a of the GDPR, cf. Article 10(1) of the Danish Marketing Act:</p> <ul style="list-style-type: none"> <li>name, e-mail address, interests in different topics covered by BII</li> </ul>	<p>We collect data from the following sources:</p> <ul style="list-style-type: none"> <li>directly from you, and</li> <li>third party vendors</li> </ul>	<p>We may share your personal data with:</p> <ul style="list-style-type: none"> <li>suppliers and vendors, including information technology suppliers, support which assist BII; and</li> <li>companies in the Novo Group such as Novo Holdings A/S, which is responsible for certain administrative tasks on BII's behalf.</li> </ul>	<p>We will store personal data for as long as is necessary to fulfil the purpose for which the personal data is collected, meaning the following:</p> <p>Data will be stored for 2 years after you withdraw your consent.</p>
Organizing and executing events (the "Purpose")	<p>We will process some or all of the following categories of personal data depending on the information provided to us and relevance for the specific event you participate in for the Purpose, as the processing is necessary to fulfil our contractual obligations to execute the events you have signed up for, cf. Article 6.1.b of the GDPR:</p> <ul style="list-style-type: none"> <li>name, e-mail address, telephone number, place of work, job title, gender</li> <li>information about your participation in the event, communication with you, photos or video footage in connection with events, t-shirt size</li> <li>information about food preferences and diets</li> </ul> <p>We will process the following special categories of personal data for the Purpose, based on your specific consent, cf. Article 6.1.a of the GDPR:</p> <ul style="list-style-type: none"> <li>health information, such as disabilities and allergies</li> </ul>	<p>We collect data from the following sources:</p> <ul style="list-style-type: none"> <li>directly from you, and</li> <li>third party vendors</li> </ul>	<p>We may share your personal data with:</p> <ul style="list-style-type: none"> <li>suppliers and vendors, including information technology suppliers, support, suppliers of goods, event services and financial institutions with which we collaborate to assist BII; and</li> <li>companies in the Novo Group such as Novo Holdings A/S, which is responsible for certain administrative tasks on BII's behalf.</li> </ul>	<p>We will store personal data for as long as is necessary to fulfil the purpose for which the personal data is collected, meaning the following:</p> <ul style="list-style-type: none"> <li>Data will be stored for 1 year after the conclusion of the event.</li> </ul>

## 2.4 Administration of business relationships

Purpose	Categories of personal data and legal basis for the processing	Source from which data is collected	Recipients	Data storage
<p>Administration of business relationships (the "Purpose")</p>	<p>We will process the following categories of personal data for the Purpose, based on our legitimate interests, cf. Article 6.1.f of the GDPR, in being able to identify you and communicate with you. We have assessed that our legitimate interests override your interests or fundamental rights and freedoms:</p> <ul style="list-style-type: none"> <li>Name, e-mail address, telephone number</li> </ul> <p>We will process the following categories of personal data for the Purpose, as the processing is necessary to fulfil our contractual obligations, e.g. in relation to consultancy agreements, cf. Article 6.1.b of the GDPR:</p> <ul style="list-style-type: none"> <li>CVs and other information about competences and relevant working experience</li> </ul>	<p>We collect data from the following sources:</p> <ul style="list-style-type: none"> <li>directly from you; and</li> <li>from your employer.</li> </ul>	<p>We may share your personal data with:</p> <ul style="list-style-type: none"> <li>suppliers and vendors, including information technology suppliers, support, suppliers of goods and financial institutions with which we collaborate to assist BII; and</li> <li>companies in the Novo Group such as Novo Holdings A/S, which is responsible for certain administrative tasks on BII's behalf.</li> </ul>	<p>Data will be stored for as long as we have a business relationship with you and for 5 years following the end of the year in which the agreement with BII ends.</p>

## 2.5 BII Intranet

Purpose	Categories of personal data and legal basis for the processing	Source from which data is collected	Recipients	Data storage
<p>Providing access to and use of BII intranet (the "Purpose")</p>	<p>We will process the following categories of personal data for the Purpose, based on our legitimate interests, cf. Article 6.1.f of the GDPR, in being able to identify you as user on the BII intranet platform and provide you with the ability to interact with other persons, share and obtain relevant knowledge, get access to news and events and other activities as part of the BII program and subsequently the BII alumni program. We have assessed that our legitimate interests override your interests or fundamental rights and freedoms:</p> <ul style="list-style-type: none"> <li>Name, e-mail address, role/position, employer and/or ownership of company, personal picture if you decide to upload such, telephone number, link to LinkedIn profile,</li> <li>any information submitted by you in the "about me" section on the platform and your skills, experiences, interests etc. submitted by you in the designated text fields,</li> <li>content uploaded by you to the platform no matter the format.</li> </ul>	<p>We collect data from the following sources:</p> <ul style="list-style-type: none"> <li>directly from you; and</li> <li>from your employer and/or the company you are beneficiary owner of.</li> </ul>	<ul style="list-style-type: none"> <li>We may share your personal data with suppliers and vendors, including information technology suppliers, support.</li> </ul>	<p>Data about you will be stored for as long as you have a user account on the BII intranet platform.</p> <p>All content you have uploaded, which may or may not include personal data about you, will be stored for as long as the BII Intranet exists.</p>

Please refer to sections 4 and 5 below for further information about confidentiality and your rights.



## 3 Transfers to Countries Outside the EU/EEA

In some cases, we may transfer personal data to our IT service providers and/or other third party supplier in countries outside the EU/EEA.

The European Commission may not have deemed the countries to have an adequate level of protection of personal data. We will ensure a legal basis for the transfer, such as by providing appropriate safeguards for the transfer through the use of model clauses for the transfer of personal data to third countries, as published by the European Commission. You may obtain a copy of these model clauses by contacting us at [personaldata@bii.dk](mailto:personaldata@bii.dk).

## 4 Confidentiality

Your personal data will be treated as confidential information by those who are allowed to process the data, and will only be used for the purpose(s) as set out in this privacy notice

## 5 Your Rights

You have the following rights:

- You have a right to obtain further information about how the personal data which the Foundation processes and stores about you and you may be entitled to obtain a copy of your personal data
- You have the right to object to the processing of your personal data and have the processing of your personal data restricted. In particular, you have an unconditional right to object to the processing of your personal data for direct marketing purposes.
- If the processing of your personal data is based on your consent, you have the right to withdraw your consent at any time. Your withdrawal will not affect the lawfulness of the processing carried out before you withdrew your consent.
- You have the right to receive your personal information in a structured, commonly used and machine-readable format (data portability).
- You may always lodge a complaint with a data protection supervisory authority, such as the Danish Data Protection Agency.

You may take steps to exercise your rights by contacting us at [personaldata@bii.dk](mailto:personaldata@bii.dk).

These rights may be subject to certain conditions or limitations. For example, you may not have the right to obtain data portability in certain situations; this will depend on the specific circumstances of the processing activity.

# BII

FEBRUARY 2023

*Last updated February 2023*

